



# **AMERICAN LEGION POST 92 211 N 21<sup>st</sup> AVE HOLLYWOOD, FL 33020 HALL RENTAL CONTRACT**

**For info: [Post92hallrental@legion92.org](mailto:Post92hallrental@legion92.org)  
rev: 9.8.2023**

## **FUNCTIONS:**

The American Legion Post 92 Banquet Hall may be rented for various meetings, functions, celebrations such as Birthdays, Anniversaries, Reunions, Wedding Receptions, etc. Event "Renter" must be 21 years of age (photo ID required) and is required to be present at the Hall during event hours. 3 hours of pre-event decorating is allowed with prior approval of American Legion representative.

## **OCCUPANCY:**

The occupancy limit for the Hall is not to exceed a maximum of 105 persons.

## **PROHIBITS:**

No drugs (except Dr. Prescribed), no outside alcohol (see Food & Beverage), no open flames or smoke machines (except water vapor), no smoking/vaping inside the Hall, no illicit behavior, no decorations causing damage to the Hall, no throwing of rice, bird seed or confetti inside or outside of Hall. No firearms (including licensed carry firearms or fake firearms). Renter is responsible for

conduct of all attendees and all must respect this Place of Honor for those that served our country. Specifically, but not limited to – no drunken behavior, no sexual or racial acts/language, no fighting, no jumping off stage or chairs, no abusive language or threats to any patrons or staff, and any other act or event that is deemed inappropriate by the Legion representative. The Event Hall will be shut down if these violations are noted.

## **FOOD & BEVERAGE**

Prepared food or catered prepared food may be brought into the Hall.

Outside alcoholic beverages and drug infused drug edibles are NOT allowed on American Legion property. Cooking with any heating elements or flames is prohibited on American Legion property. Sterno cans for buffet style food are acceptable.

## **RATES & DEPOSITS:**

PUBLIC: 4 hour rental: \$400      RENTER MUST BE ON SITE FOR ENTIRE EVENT

Additional 1 hour at \$100/hr

Hall must be vacated by 12 AM to include cleaning time.

PAID UP Post 92 members: 4 hour rental (Legion/Auxiliary/SAL/Rider) - \$100

Additional 1 hour at \$100/hr

Current Post 92 Member renting hall must attend event

\$100 OF RENTAL FEE DEPOSIT is due at signing contract and is **NONREFUNDABLE.**

\$100 CLEANING FEE is due at time of signing contract (REFUNDABLE) based on how clean the Hall is after event organization has cleaned up). Cleanup time is inclusive of the

event reserved time. Renter must contact Legion representative or Bartender prior to departure to receive the Cleaning Fee Refund.

Additional charge of \$50 will be incurred by Renter for each 30 minutes that the Hall is not vacated by the event end time.

**OPTIONAL SERVICES PROVIDED:**

The American Legion can provide at a cost:

Food Preparation: TBD \$ based on request

Bartender served American Legion alcohol drinks: Drinks will be priced same as the bar inside the American Legion for event participants (excludes Happy Hour Prices).

NOTE: CUSTOMARY TO TIP BARTENDER 15% OF BAR BILL

**OPTIONAL RATES:**

\$100 for 4 HOURS (party under 50 people) \$150 for 4 HOURS (parties over 50 people)

\$50/hr over 4 hours if party is 50 people or less (working additional hours at discretion of bartender)

\$75 /hr over 4 hours if party is over 50 people (working additional hours at discretion of bartender)

OPTIONAL FEES are due at contract signing. Any fee other than Bartender Fee is NONREFUNDABLE.

**PAYMENTS: CASH ONLY**

To officially reserve Hall date, Renter will come to the American Legion to sign contract by authorized Legion staff member, and pay as a minimum, the \$200 for deposit and cleaning fee. \*\* If any additional services are requested, those agreed to costs are also due at this time. These advance fees may be paid by check or cash.

Balance of the Hall Fee will be in CASH and will be required 1 week prior to start of event and will be paid to American Legion

representative or Bartender. Insure you have signed receipt for all funds paid.

**ASSUMPTION OF RISK:** Renter agrees that your use of the American Legion Post 92's equipment and facilities will be at your sole risk. Renter further agrees that the American Legion Post 92 shall not be responsible for injury or damages to you or your property, or your guests or their property because of the use of the American Legion Post 92 facilities, contractors, or its services. Renter further agrees that the American Legion Post 92 shall not be responsible for any theft or loss of property of the event organization, attendees, guest and any of their property while on premises including the parking lot. American Legion Post 92 does not provide additional parking for the event. Renter must inform attendees that parking off premises is the responsibility of the individual attendee at their risk.

**Attendee that violates the rules of the American Legion Post 92 or this contract may be asked to leave the premises.**

**American Legion Post 92 reserves the right to shut down any event that violates the rules of this contract or rule of law within the jurisdiction of the city of Hollywood, Florida, County of Broward, state of Florida, or Federal laws of the United States. Further, American Legion Post 92 reserves the right to shut down and event that violates the standards that would bring disrespect or embarrassment to the American Legion Post 92.**

**Renters that are shut down for violations of this Assumption of Risk section will not receive refunds of any type.**

**INTERNAL POST 92 USE ONLY**

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**TODAY'S DATE:** \_\_\_\_\_

**DATE OF EVENT:** \_\_\_\_\_

**TYPE OF EVENT:** \_\_\_\_\_ **NUMBER OF ATTENDEES:** \_\_\_\_\_

**HALL FEE:** \$ \_\_\_\_\_  
\$ \_\_\_\_\_

**CLEANING FEE :** \_\_\_\_\_

**RENTER ACKNOWLEDGEMENT OF RISKS STATEMENT:**  
\_\_\_\_\_ (INITIAL)

**OPTIONAL SERVICES SELECTED:**

**1. BARTENDER SERVICES:** \$ \_\_\_\_\_

**2. FOOD PREPARED FOR SERVING:** \_\_\_\_\_  
\$ \_\_\_\_\_

**3. MUSIC/ENTERTAINMENT:** \_\_\_\_\_  
\$ \_\_\_\_\_

**4. OTHER SPECIAL ITEMS:** \_\_\_\_\_  
\$ \_\_\_\_\_

**OPTIONAL FEES TOTAL: \$ \_\_\_\_\_**

**TOTAL ALL FEES: \$ \_\_\_\_\_**

**DEPOSIT AMOUNT PAID: \$ \_\_\_\_\_      DATE: \_\_\_\_\_**

**BALANCE DUE 10 DAYS BEFORE EVENT: \$ \_\_\_\_\_**

**RENTER NAME: \_\_\_\_\_      PHONE #: \_\_\_\_\_**

**RENTER ID: \_\_\_\_\_      EMAIL: \_\_\_\_\_**

**SIGNATURES:**  
**RENTER: \_\_\_\_\_      LEGION REP: \_\_\_\_\_**

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**BALANCE DUE: \_\_\_\_\_      DATE PAID: \_\_\_\_\_**

**SIGNATURES:**  
**RENTER: \_\_\_\_\_      LEGION REP: \_\_\_\_\_**